

JEN BUSKOHL

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Profile Summary

Having spent a decade in the healthcare sector, including four years in Human Resources, I have decided to pivot my career to web development. I have acquired the following skills and am eager to build a new career in this field!

Skills

- React.js
- Javascript
- Responsive development
- Adobe Photoshop
- HTML
- CSS
- Bootstrap
- Adobe Lightroom

Education

South Dakota State University

2007

Bachelor's Degree in Sociology

SheCodes

2023

Front-End Web Development Certificate

Work Experience

Photographer - *Self Employed*

May 2022 - present

- Executive portraits and real estate

Organizational Development Education Coordinator - *St. Charles Human Resources*

Feb 2021 - May 2022

- Managed the onboarding roster process and training coordination for new hires
- Oversaw the tuition reimbursement program, which involved managing the budget, processing application submissions, and issuing reimbursements
- Coordinated multiple events, including securing locations, arranging catering, and managing supplies

Human Resources Assistant - *St. Charles Human Resources*

Sept 2018 - Feb 2021

- Served as a liaison, and offered clerical support, by providing information, assistance, and guidance to others within HR and across the organization

Patient Registration Specialist - *St. Charles Cancer Center*

Oct 2016 - Sept 2018

- Welcomed and registered patients for appointments while verifying insurance coverage and eligibility

Quality Assurance Editor/Medical Transcriptionist - *AssistMed, Inc*

Jan 2012 - Oct 2016

- Provided feedback to new transcriptionists to aid in their training
- Conducted thorough reviews of medical reports to identify and correct errors